

CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

WEDNESDAY, 15TH NOVEMBER, 2017

At 6.30 pm

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD

SUPPLEMENTARY AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
7.	<u>2018/19 BUDGET PREPARATION</u> Rob Stubbs, Head of Finance to present the 2018/19 Budget Preparation to the Panel.	3 - 16

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Report Title:	Budget Preparation 2018/19
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet 23 November 2017
Responsible Officer(s):	Russell O'Keefe - Executive Director
Wards affected:	All

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REPORT SUMMARY

The RBWM budget for 2018-19 will support the council's work to create a borough where everyone can enjoy living, working and nurturing their futures and their family.

The financial climate in local government remains tough and the demands on the council have increased, but RBWM is ready over the next 10 years to deliver more investment in schools, highways, leisure and community facilities to support draft Borough Local Plan.

Many councils are having to cut or close services but through sound management and careful investment this council will be able to protect and enhance its services for local people.

This is because:

- Our new partnerships this year have sustained our Adult, Children's and Highway services;
- The Adult Social Care Levies in the last two years have so far fully supported the rising cost of caring for a growing number of our elderly residents;
- Investment this year and next in more capacity across our schools, parking and leisure facilities will continue to support the draft Borough Local Plan and accelerate regeneration, particularly in Maidenhead.

Responsible decisions are necessary to ensure prudent management of public money and to balance the needs of our residents, council taxpayers and staff:

- Next year's costs are under pressure with a significant rise in inflation.
- Low interest rates along with other factors have reduced the Pension Fund's returns and require additional payments next year to meet our obligations to current and past staff;
- Increasing resident needs next year will be offset by our continuing efforts to deliver better for less with targeted reductions in operating costs;
- Fees and charges for a wide range of services will be increased by no more than inflation.

Overall, the net positive cash projections over the next 10 years reflect the Council's prudent and innovative approach to development in Maidenhead.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That cabinet

- i) Notes the report and progress made towards building the 2018/19 budget.
- ii) Approves the 2018/19 schools capital programme detailed in paragraph 4.6 and appendix D.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 A decision is required on the schools capital programme to enable the procurement process to be completed in a timely manner.

3 KEY IMPLICATIONS

- 3.1 The budget is expected on 22 November 2017 with the provisional local government financial settlement announced in December 2017 and finalised by the end of February 2018.
- 3.2 A full set of documents (report and all appendices) has been prepared and will be distributed, in advance of Cabinet, to the Corporate Services Overview and Scrutiny Panel for their meeting on 22 November 2017. The Chairman of the panel has offered an open invitation to members to join this meeting.

4 LEGAL IMPLICATIONS

- 4.1 The Local Government Act 2003 requires the Chief Financial Officer (Deputy Director and Head of Finance) to report to Members as part of the budget setting process, on setting the level of council tax, the robustness of the budget presented and the adequacy of reserves.

5 RISK MANAGEMENT

- 5.1 The financial elements of items put forward in the budget preparation report are subject to change and changes will be reported to both Cabinet and Council as part of the budget setting process in February 2018.

6 POTENTIAL IMPACTS

- 6.1 None at this stage.

7 CONSULTATION

- 7.1 To include:

- Comments from the relevant Overview and Scrutiny Panels. Comments will be reported to Cabinet'

8 TIMETABLE FOR IMPLEMENTATION

Table 1: Implementation timetable

Date	Details
8 February 2018	Budget report to Cabinet
20 February 2018	Budget setting at full Council

9 APPENDICES

9.1 Appendices to this report are as follows;

- Appendix A – Corporate Services O&SP only
- Appendix B – Savings proposals
- Appendix C – Proposed fees and charges
- Appendix D – Schools capital programme Children's Services and Corporate O&SPs only.
- Appendix E – Proposed draft capital programme
- Appendix F – Corporate Services O&SP only
- Appendix G – Corporate Services O&SP only

The relevant parts of Appendices B,C,D and E have been sent to all O&SPs. Some panels will not receive some of the appendices. For example, if there are no relevant fees and charges, the panel will not receive appendix C.

10 BACKGROUND DOCUMENTS

10.1 Budget report – Council

11 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Rankin	Deputy Lead Member for Finance	20/10/07	
Alison Alexander	Managing Director	17/10/07	17/10/17
Russell O'Keefe	Executive Director	17/10/07	
Andy Jeffs	Executive Director	17/10/07	
Terry Baldwin	Head of HR	17/10/07	
Mary Kilner	Head of Law and Governance	17/10/07	
Louisa Dean	Communications and Marketing Manager	17/10/07	

REPORT HISTORY

Decision type: For information	Urgency item? No
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Report Author: Rob Stubbs, Deputy Director and Head of Finance – Telephone 01628 796222	

Council Savings Summary 2018-19				
Description / Budget	Scrutiny Panel	Responsible Officer	Lead Member	Income or saving £000
Communities, Enforcement and Partnerships				
1 Leisure service contract savings	Culture & Communities	Andy Jeffs	Cllr Rayner	67
2 Review of communities team		Andy Jeffs	Cllr Rayner	100
3 Review of service structure for Community Partnerships		Andy Jeffs	Cllr Rayner	70
4. CPE Head of Service post not filled		Andy Jeffs	Cllr Cox	80
Library and Resident Services				
5 Merger Library and Resident services (Yr 2)		Andy Jeffs	Cllr S Rayner	100
Total for Culture and Communities O&SP				417
Total for other O&SPs				3694
Total Council Savings				4111

Communities Directorate 2018/19
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CULTURE & COMMUNITIES SCRUTINY

					<u>% increase</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	
DESBOROUGH SUITE													
The main charges for facilities from 1st April 2018 (excluding VAT) are as follows:-													
					Morning	Afternoon	Evening	All Day	Morning	Afternoon	Evening	All Day	
					8am-1pm	1pm-6.30pm	6.30pm-11.30pm	8am-11.30pm	8am-1pm	1pm-6.30pm	6.30pm-11.30pm	8am-11.30pm	
COMMERCIAL RATES													
Desborough Suite		3.9%	3.9%	3.9%	3.9%	1,127.00	1,127.00	1,506.00	2,738.00	1,085.00	1,085.00	1,450.00	2,635.00
Auditorium		3.9%	3.9%	3.9%	3.9%	816.00	816.00	1,060.00	1,855.00	785.00	785.40	1,020.00	1,785.00
Receptions / Dinner Dance		3.9%	3.9%	3.9%	3.9%	452.00	452.00	1,127.00	1,698.00	435.00	435.00	1,085.00	1,635.00
Meeting Rooms (Per hour / per room		3.5%	3.5%	3.6%	3.5%	103.50	103.50	129.50	103.50	100.00	100.00	125.00	100.00
Additional time per hour, or part of, after 11.30pm					3.9%				426.00				410.00

NON-COMMERCIAL RATES - WHOLE SUITE**DANCE SCHOOLS / THEATRE GROUPS / BOROUGH BASED REGISTERED CHARITIES**

Rehearsal / Set up (Monday-Friday)	3.3%	3.3%	3.8%	3.7%	77.50	77.50	135.00	223.00	75.00	75.00	130.00	215.00
Rehearsal / Set up (Saturday)	3.8%	3.8%	3.9%	3.9%	109.00	109.00	171.50	239.00	105.00	105.00	165.00	230.00
Rehearsal / Set up (Sunday)	3.8%	3.8%	3.9%	3.9%	109.00	109.00	187.00	322.00	105.00	105.00	180.00	310.00
Performance / Function	3.9%	3.9%	3.8%	3.9%	171.50	171.50	233.50	530.00	165.00	165.00	225.00	510.00
Additional time per hour, or part of, after 11.30pm				3.8%				124.50				120.00

Kitchen Hire-Price on application

Kitchen (Unavailable Mon-Fri 8am-4pm)

Communities Directorate 2018/19								
CULTURE & COMMUNITIES SCRUTINY	% Increase		2019/20	2018/19	2018/19	2018/19	2017/18	2017/18
LIBRARY & RESIDENT SERVICES								
REGISTRARS			£	£		£	£	£
			Super-intendent Registrar		Registrar	Super-intendent Registrar		Registrar
General Searches								
General Search in indexes in Office not exceeding 6 successive hours	0%			18.00		18.00		n/a
Certificates								
			STATUTORY					
Issue of Standard Certificate of Birth, Death or Marriage	0%	0%		10.00	4	10.00		4
Issuing a short certificate of birth	0%			10.00		10.00		n/a
Issuing a certificate of birth, marriage or death (other than at first registration)		0%		10.00	7	10.00		7
Express service for certificates	0%			10.00		10.00		n/a
Marriages								
Attending outside office to be given notice of marriage of house-bound or detained person	0%			46.00		46.00		n/a
Entering a notice of marriage in a marriage notice book	0%			35.00		35.00		n/a
Attending a Marriage at a registered building		0%			84	n/a		84
Attending a Marriage at the Register Office	0%			46.00		n/a		46
Certification Of Worship And Registration For Marriage								
Certification of a place of meeting for religious worship		0%		28.00		28.00		n/a
Registration of a building for the solemnisation of marriages		0%		120.00		120.00		n/a
Licensing an outside venue for weddings and civil partnerships		3.9%		1,766.00		1,700.00		
Additional rooms		3.9%		535.00		515.00		
Marriage and Civil Partnership Ceremonies:								
Mondays to Thursdays	3.8%	1.0%		514.00	495.00	495.00	490.00	
Fridays and Saturdays	3.8%	0.9%		571.00	550.00	550.00	545.00	
Sunday and Bank Holiday	3.8%	0.8%		633.00	610.00	610.00	605.00	
Maidenhead Ceremony Room								
Monday to Thursday	3.9%	4.5%		239.00	230.00	230.00	220.00	
Friday to Saturday	3.8%	0%		285.50	275.00	275.00	275.00	
The ceremony room is not available for Sunday Bookings								
Citizenship Ceremonies								
Per Ceremony		0%		80.00		80.00		
Private Citizenship Ceremonies - Register Office								
Mondays to Thursdays		3.7%		140.00		135.00		
Fridays and Saturdays		3.9%		280.50		270.00		
The ceremony room is not available for Sunday Bookings								
Baby Naming And Reaffirmation (inclusive of VAT)								
Register Office - Monday to Friday		3.9%		239.00		230.00		
Register Office - Saturday		3.9%		280.50		270.00		
Outside Venues - Monday to Friday		3.9%		348.00		335.00		
Outside Venues - Saturday		3.9%		426.00		410.00		
Outside Venues - Sunday		3.9%		509.00		490.00		
Nationality Checks (inclusive of VAT)								
Single Application:								
Adult		3.5%		88.00		85.00		
Child under 18		3.3%		62.00		60.00		
JCAP				20 p p				
Changing the name on a venue license		0.0%		35.00		35.00		

Communities Directorate 2018/19

CULTURE & COMMUNITIES SCRUTINY

LIBRARY & RESIDENT SERVICES

			<u>% Increase</u>		<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
					£	£	£	£
LIBRARIES								
OVERDUE RETURNS (PER LOAN PERIOD):							Per Day	Max. per Item
Adult Books & Magazines			0%	0%	0.20	10.00	0.20	10.00
Children's/Teenage Books & Magazines			0%	0%	0.05	10.00	0.05	10.00
CDs/Tapes/Playaway Audio Books			0%	0%	0.20	10.00	0.20	10.00
DVDs / CD-ROMs/Video Games			0%	0%	0.80	10.00	0.80	10.00
AUDIO / VISUAL LOAN CHARGES:					Non Advantage	Advantage	Non Advantage	Advantage
Adult - CDs	per item for 3 weeks				Card Holder	Card Holder	Card Holder	Card Holder
	1 to 2 discs	0%	0%		0.00	0.00		
	3 to 6 discs	0%	0%		2.50	2.40	2.50	2.40
	7 or more discs	0%	0%		3.20	3.00	3.20	3.00
Adult - Tapes	per item for 3 weeks							
	1 to 2 tapes	0%	0%		1.90	1.80	1.90	1.80
	3 or more tapes	0%	0%		2.00	1.90	2.00	1.90
					0.00	0.00		
Playaway Audio Books		0%	0%		2.55	2.30	2.55	2.30
DVDs	per item for 1 week							
	New released titles-first 8 weeks in sto	0%	0%		3.00	2.85	3.00	2.85
	Single Disc in stock for longer than 8 w	0%	0%		2.70	2.50	2.70	2.50
RESERVATIONS:								
Adult books & Magazines	Books from SELMS partnership libraries							
Inter-Library Loans	Standard Rate	0%	0%		7.00	6.50	7.00	6.50
Inter-Library Loans	Student Discount Rate (with ID)	0%	0%		2.00	2.00	2.00	2.00
Urgent and Specialists	Current full British Library charges will apply						POA	POA
Music scores and play sets							POA	POA
LIBRARY EVENTS:							-	-
	Children (minimum)	0%	0%		3.50	3.00	3.50	3.00
	Adults (minimum)	0%	0%		5.50	5.00	5.50	5.00
REFERENCE LIBRARY SERVICES:								
Printing from Electronic Information sources - per A4 sheet								
	Black and White	25%	0%		0.25	0.20	0.20	0.20
	Colour	0%	0%		0.40	0.40	0.40	0.40
3D Printing	Set up per job	0%	0%		4.00	4.00	4.00	4.00
3D Printing	Per 15 minutes (or part)	0%	0%		1.00	1.00	1.00	1.00
Copying of photographs - per print	Scan and laser print	0%	0%		7.50	6.50	7.50	6.50
	Photographic print	0%	0%		32.00	30.00	32.00	30.00
Research	Per 15 minutes (or part) (first 30 mins f	0%	0%		9.50	7.50	9.50	7.50
PHOTOCOPYING:							-	-
Per A4 copy	Black and White	0%	0%		0.15	0.15	0.15	0.15
Per A3 copy	" " "	0%	0%		0.30	0.30	0.30	0.30
Per A4 copy	Colour	0%	0%		0.35	0.35	0.35	0.35
Per A3 copy	Colour	0%	0%		0.65	0.65	0.65	0.65
FAX:					Non Advantage	Advantage	Non Advantage	Advantage
					Card Holder	Card Holder	Card Holder	Card Holder
					£	£	£	£
Sending in UK	1st sheet	0%	0%		1.60	1.35	1.60	1.35
	Each subsequent sheet	0%	0%		0.75	0.70	0.75	0.70
Sending to European Countries	1st sheet	0%	0%		3.00	2.60	3.00	2.60
	Each subsequent sheet	0%	0%		1.65	1.55	1.65	1.55
Sending to rest of world	1st sheet	0%	0%		5.00	4.50	5.00	4.50
	Each subsequent sheet	0%	0%		2.80	2.50	2.80	2.50
Receiving - per message		0%	0%		1.75	1.45	1.75	1.45
Printing from Microform & Microfiche	Per A4 copy	0%	0%		0.50	0.50	0.50	0.50
	Handling P&P (minimum)	0%	0%		1.10	1.10	1.10	1.10
	Printing from customer's microform	0%	0%		0.50	0.40	0.50	0.40
LOST AND DAMAGED ITEMS:							-	-
Out of print adult books		0%	0%		15.00	15.00	15.00	15.00
Out of print children's books		0%	0%		7.50	7.50	7.50	7.50
Damaged Books & Magazines -per volume / issue							-	-
Damage to new items							-	-
One or more pages damaged to affect issue							Full replacement cost	
Water damage / Chewed books							Full replacement cost	
Scribbling all over book, underlining etc.							Full replacement cost	
Damage to plastic jacket		0%	0%		1.60	1.50	1.60	1.50
LOST AND DAMAGED ITEMS:							-	-
Audio Visual Items	Lost or damaged tapes	0%	0%		25.00	25.00	25.00	25.00
Audio Visual Items	Lost or damaged CDs	0%	0%		25.00	25.00	25.00	25.00
							-	-
Replacement membership card		0%	0%		2.00	2.00	2.00	2.00

Communities Directorate 2018/19

	<u>% Increase</u>	<u>2018/19</u> £	<u>2018/19</u> £	<u>2017/18</u> £	<u>2017/18</u> £
ROOM & EXHIBITION HIRE (All Libraries):					
Commercial Organisations-per hour	0%	35.00		-	-
Commercial Organisations-per 1/2 day	0%	85.00		85.00	-
Commercial Organisations-per day	0%	135.00		135.00	-
Non-Commercial Organisations (charged services) per hour	0%	26.25		26.25	-
Non-Commercial Organisations (charged services) per 1/2day	0%	52.50		52.50	-
Non-Commercial Organisations (charged services) per day	0%	81.00		81.00	-
Other Borough Based Community Groups-per hour	0%	12.00		12.00	-
Other Borough Based Community Groups-per 1/2day	0%	30.30		30.30	-
Other Borough Based Community Groups-per day	0%	40.40		40.40	-
(Kitchen facilities included in all rates per hire, refreshments price ph on app.)				-	-
Cancellation fee for bookings cancelled within one month		20% of fee		20% of fee	-
Weekly or 'subsequent day' rates negotiable				-	-
INTERVIEW ROOM					
Commercial Organisations-per hour	0%	20.00		20.00	-
Commercial Organisations-per 1/2 day	0%	45.00		45.00	-
Commercial Organisations-per day	0%	72.00		72.00	-
Non-Commercial Organisations (charged services) per hour	0%	15.00		15.00	-
Non-Commercial Organisations (charged services) per 1/2day	0%	29.00		29.00	-
Non-Commercial Organisations (charged services) per day	0%	45.00		45.00	-
Other Borough Based Community Groups-per hour	0%	5.00		5.00	-
Other Borough Based Community Groups-per 1/2day	0%	15.00		15.00	-
Other Borough Based Community Groups-per day	0%	23.00		23.00	-
STUDY CARRELL per hour	0%	7.00		7.00	-
USE OF LIBRARY COMPUTER:					
Per half hour, to 'Guest' (non-members)	0%	1.00		1.00	-
Per half hour, to Library Members	0%	0.50		0.50	-
(Advantage Card Holders to have 45 minutes use per day free of charge)				-	-
Per additional half hour to Advantage Card holders	0%	0.50		0.50	-
Library Members aged 12-17		Free		Free	-
MUSEUM					
ENTRY FEE					
Museum only		Free		Free	-
Museum & Conducted/Audio Tour of Guildhall		Free		Free	-
Museum and Local Studies Collection		Free		Free	-
IMAGE USE CHARGES:					
Commercial Use	Book	0%	0%	EU Rights 64.00	World Rights 75.00
	Exhibition	0%	0%	64.00	75.00
	Journal / Magazine	0%	0%	64.00	75.00
	Book Jacket	0%	0%	82.00	92.00
	TV/Film per image screened	0%	0%	82.00	92.00
	DVD or CD-Rom	0%	0%	82.00	92.00
	Postcard, Calendar, Publicity Brochure	0%	0%	82.00	92.00
	Website		0%	n/a	92.00
	Other Use			POA	POA
	Invoice Admin Fee	0%	0%	57.50	57.00

Communities Directorate 2018/19
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CULTURE & COMMUNITIES SCRUTINY**OUTDOOR FACILITIES****ALLOTMENTS**

The scale of charges for Maidenhead allotments per 250 sq.m. per annum:-

	<u>% Increase</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
			£	£	£	£
Grade of Plot - A+	3.9%		291.00		280.00	-
A	3.3%		77.50		75.00	-
B	3.8%		67.50		65.00	-

CEMETERIES AND CHURCHYARDS**STANDARD BURIAL:**

	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Grant of exclusive right of burial for 50 years, including right to erect r	3.9%	3.9%	2,577.00	1,288.00	2,480.00	1,240
Burial Fees						
For three - Braywick Cemetery only	3.9%	3.9%	2,535.00	1,268.00	2,440.00	1,220
For two	3.9%	3.9%	2,161.00	1,081.00	2,080.00	1,040
For two - Oakley Green Cemetery only	3.9%	3.9%	2,161.00	1,081.00	2,080.00	1,040
For one	3.9%	3.9%	1,953.00	977.00	1,880.00	940
Child 7 to 17 years	3.9%	0.0%	930.00	-	895.00	-
Child up to 6 years	3.9%	0.0%	444.50	-	428.00	-
Additional charge for a casket	3.9%	3.9%	831.00	415.50	800.00	400

INFANT BURIAL:

Grant of exclusive right of burial for 50 years, including right to erect r	3.8%	0.0%	607.50	-	585.00	-
Burial Fee	3.8%	0.0%	232.50	-	224.00	-

CREMATION PLOT:

Grant of exclusive right of burial for 50 years, including right to erect r	3.9%	3.9%	1,257.00	628.50	1,210.00	605
New Cremation Plot (2 caskets per plot)	3.8%	3.8%	677.00	338.50	652.00	326

CREMATION CHAMBER:

Grant of exclusive right of burial for 10 years and interment of ashes, including right to erect memorial - Oakley Green Cemetery only	3.9%	3.8%	1,350.50	675.00	1,300.00	650
Renew grant of exclusive right of burial for a further 10 years	3.9%	3.9%	665.00	332.50	640.00	320
Re-open for a second interment of ashes	3.8%	3.8%	465.00	232.50	448.00	224

MEMORIALS:

Additional inscription / replacement stone	3.4%	3.4%	45.50	45.50	44.00	44
Wall plaque	3.6%	3.6%	57.00	57.00	55.00	55
Cremation tablet	3.6%	3.6%	57.00	57.00	55.00	55
Vase or book on cremation plot or grave	3.6%	3.6%	57.00	57.00	55.00	55
Reservation of wall plaque for 7 years	3.7%	3.6%	113.00	57.00	109.00	55
Stake in Ground Plaque - prices from:-	3.8%	3.8%	164.00	164.00	158.00	158

MISCELLANEOUS:

Record research fee	3.6%	3.6%	57.00	57.00	55.00	55
Reservation - grave or cremation plot for 7 years (renewal at 50% of	3.9%	3.9%	1,268.00	633.50	1,220.00	610
Inter cremated remains in Garden of Remembrance	3.7%	3.7%	195.00	195.00	188.00	188
Interment outside prescribed hours (minimum charge)	3.9%	3.9%	227.50	227.50	219.00	219
Minimum cost for specific needs	3.9%	3.9%	227.50	227.50	219.00	219
Private grave registration transfer	3.6%	3.6%	57.00	57.00	55.00	55
Use of chapel at Oakley Green only	3.8%	3.8%	166.00	166.00	160.00	160
Copy of Deed	3.6%	3.6%	57.00	57.00	55.00	55

PARKS AND OPEN SPACES

Per Season

Per Season

FOOTBALL:

Grade A Pitch	3.9%	1,714.00	1,650.00
Grade B Pitch	3.9%	1,298.50	1,250.00
Mini Football Pitch - Marked 2hr session			Free

RUGBY:

Braywick / Home Park	3.9%	2,172.00	2,090.00
Mini Rugby Pitch - Marked 2hr session			Free

CRICKET:

Home Park	3.9%	2,940.00	2,830.00
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LAWN TENNIS:

Home Park	3.9%	1,351.00	1,300.00
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MISCELLANEOUS:

Royal Windsor Dog Show	3.9%	8,000.00	7,700.00
Triathlon	3.9%	6,857.00	6,600.00
Horse Show	3.9%	8,000.00	7,700.00
Ockwells Dog Show	3.8%	675.00	650.00

Capital Bids 2018-19

						2018-19 Income(£k)					Revenue			Lead Member Agreed	Lead Officer	Scrutiny Panel
No.	Ref no	Scheme Name	Directorate	Ward	Description	Proposed Costs(£k)	S106	Grant	Other	NET	Cost	Savings				
1	CB002229	Capital Grants	MDs	All Wards	To enable the Grants Panel to allocate capital grants to voluntary organisations for 18/19 The council operates an annual Grants to Voluntary Organisations scheme, administered by Democratic Services, and supported and operated by Grants Officers in the various service Directorates. Decisions relating to the amount of grant funding awarded are taken by the Grants Panel (Chairman Cllr Saunders) and recommendations are then made to Cabinet for consideration. In previous years successful bids have been made for capital grant funding of £40,000. Capital grants are made towards capital schemes, e.g. acquisition of land or construction/extension/improvement of buildings, or purchase of equipment to provide new or improved facilities. Voluntary organisations are invited to submit applications, with the caveat that this is subject to capital funding being available.	200.0	0.0	0.0	0.0	200.0	0.0	0.0		Cllr S Rayner	David Scott	Culture & Communities
2	CB002513	Maintenance of Leisure Centre properties	Communities	All Wards	RBWM annual capital contribution to maintain the leisure centre properties	400.0	0.0	0.0	0.0	400.0	0.0	0.0		Cllr S Rayner	Kevin Mist	Culture & Communities
3	CB002514	Essential maintenance works for 4 Marlow Road	Communities	Belmont/Boyn Hill/Oldfield	Funding for improvements to 4 Marlow Road for the building fabric, not covered by Parkwood contract	20.0	0.0	0.0	0.0	20.0	0.0	0.0		Cllr S Rayner	Kevin Mist	Culture & Communities
4	CB002515	Replacement flumes at Windsor Leisure Centre	Communities	Various	Funding for the replacement of flumes at Windsor Leisure Centre which are reaching the end of predicted life span.	540.0	0.0	0.0	0.0	540.0	0.0	0.0		Cllr S Rayner	Kevin Mist	Culture & Communities
5	CB002656	The Old Court, Windsor-Repairs and improvements identified in condition survey	Communities	Castle Without	Repairs and improvements identified in the 2017 Condition Survey of the building.	140.0	0.0	0.0	0.0	140.0	0.0	0.0		Cllr S Rayner	Mark Taylor	Culture & Communities
6	CB002659	Annual IT replacement budget for Libraries and Resident Services	Communities	All Wards	Annual allocation of funding for replacement of damaged or outdated IT equipment and new personal headsets for Telephony & Digital Advisors. The Museum PC's have not yet been replaced and are at least 7 years old and are not efficient.	20.0	0.0	0.0	0.0	20.0	0.0	0.0		Cllr S Rayner	Mark Taylor	Culture & Communities
7	CB002743	Delivery of Contact Centre. 1) Ventilation in basement workspaces; 2) Back up generator	Communities	All Wards	<u>1. VENTILATION.</u> The fundamental change of use of the Maidenhead Library basement and significantly increased occupancy levels has raised concerns over fresh air requirements and air circulation. Staff are exposed to cold drafts, high and low temperature fluctuations and uncontrolled rises in CO2 levels. The garage area, which has no external windows and no ventilation, has been made into a workroom where physical activity takes place for extended periods of time. <u>2. BACK-UP GENERATOR.</u> The Library now houses the council telephone contact centre and its front facing resident services seven days a week. This bid ensures an uninterrupted power supply so that council services can continue in the event of a power cut.	255.0	0.0	0.0	0.0	255.0	0.0	0.0		Cllr S Rayner	Angela Gallacher	Culture & Communities
8	CB002663	Play Area (Replacement Equipment)	Communities	All Wards	This capital bid is for essential works to ensure that the boroughs 38 children's play areas are in a fit and safe condition for public use. This bid will allow for replacement of outdated or obsolete equipment.	30.0	0.0	0.0	0.0	30.0	0.0	0.0		Cllr S Rayner	Kevin Mist	Culture & Communities
9	CB002634	Refurbishment works at Maidenhead, Windsor, Ascot and Eton Libraries	Communities	All Wards	Works include - Cleaning external areas: brickwork, high glazing, balconies, patio. Install uplighters. Make safe and even the concrete stairs from both first floor fire exits. They are a safety hazard. Replace the very stained carpet in the Children's Library and purchase rugs that can be industrially cleaned. Buy acoustic buffers to reduce noise, enable privacy and confidentiality Purchase new carpet, overhead sound buffers and noise cancelling devices. Terrace grassed area outside library with benches (sponsored). New desks, storage cupboards and lockers for “Waterside Offices” Required because of significant increase in occupancy of previously-designated basement New seating and furniture for the kitchen. Staff rooms need refreshing, not been done for many years, many more staff use them now. The facilities at Ascot are inadequate and the kitchen units and taps at Windsor are broken and rotten. Windsor Library needs painting. Replace heating units at Eton Library	270.0	0.0	0.0	0.0	270.0	0.0	0.0		Cllr S Rayner	Angela Gallacher	Culture & Communities
10	CB002662	Annual programmed Parks Works	Communities	All Wards	Essential programmed works to ensure that the Borough's 58 parks and open spaces are in fit and safe condition for public use.	120.0	0.0	0.0	0.0	120.0	0.0	0.0		Cllr S Rayner	Kevin Mist	Culture & Communities
11	CB002525	Sir Nicholas Winton Memorial Gardens-Associated Works	Communities	Pinkneys Green	Following the successful opening of the Winton memorial garden at the end of July, there is a need to install some fencing in strategic locations to prevent dog access to planted borders. An irrigation system also needs to be installed to water the shrub beds during drought periods.	30.0	0.0	0.0	0.0	30.0	0.0	0.0		Cllr S Rayner	Ben Smith	Culture & Communities
12	CB002614	Replacement Entry / Exit systems at Alexandra Gardens and Boulters Lock Car Parks	Communities	Castle Without/Maidenhead Riverside	These two car parks are currently supposed to close at 8pm and 10:30pm respectively to reduce crim and anti-social behaviour. Both current systems are in need of replacement due to regular failure and age of parts. The replacement of these entry/exit systems of the systems are backed by local residents, Ward Councillors and Thames Valley Police.	25.0	0.0	0.0	0.0	25.0	0.0	0.0		Cllr Cox	Ben Smith	Culture & Communities

Capital Bids 2018-19

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Capital Bids 2018-19					Income(£k)					Revenue			Lead Member Agreed	Lead Officer	Scrutiny Panel
No.	Ref no	Scheme Name	Directorate	Ward	Description	Proposed Costs(£k)	S106	Grant	Other	NET	Cost	Savings			
13	CB002687	Guildhall Portraits - Conservation, Repair, Restoration	Communities	Eton & Castle	To fund the second year of ongoing programme to clean, repair, restore and conserve the Civic Collections portraits and other pictures on display in the Windsor Guildhall. In 2017/18 a complete evaluation of the condition of the portraits allowed a priority ranking of works needed to stabilise, clean repair and restore the portraits and other paintings in the Civic Collection which is on display in the Windsor Guildhall. In addition to the evaluation a group of four paintings were dealt with under the first years funding This bid is to undertake work on a further group of paintings, the next most urgent in need of attention.	15.0	0.0	0.0	0.0	15.0	0.0	0.0	Cllr S Rayner	Mark Taylor	Culture & Communities
14	CB002649	Royal Borough Ambassador Equipment	Communities	All Wards	<p>To provide our 200 volunteer Ambassadors with the correct and appropriate equipment to deliver events for RBWM and other local groups and organisations throughout the year. This will include jackets, rucksacks, caps, polo shirts and personal protective clothing for night time working.</p> <p>This bid is being submitted following requests from Windsor, Eton and Ascot town partnership and the Visitor Forum. The Royal Borough Ambassador assistant in delivering between 20-30 events every year including all major civic/state events along with provide a 2 month long visitor welcome service on a daily basis during the summer months in Windsor town centre.</p> <p>The Royal Ambassador programme is a major asset for RBWM to use and delivers very high profile events in a safe and professional manner. It supports and delivers on the council's manifestos in encouraging more people to volunteer to deliver events and activities in and around the royal borough.</p>	8.0	0.0	0.0	0.0	8.0	0.0	0.0	Cllr S Rayner	Ben Smith	Culture & Communities
15	CB002689	Holy Trinity Church- Improvements	Communities	Castle Without	<p>The Holy Trinity Garrison Church is located in residential area of Windsor and does not have a public park or open space available for residents in the immediate neighbourhood, resulting in limited opportunities for people to meet and congregate outside. Recent consultation with the local community has identified a need to create a flexible outdoor communal space used by the local community as a venue for outdoor communal activities. The church serves a wide local community (5000 plus users) in meeting local needs including the residents of West Windsor, Students at East Berkshire College, pupils at Trinity St Stevens, Windsor Food Share and homeless project, craft workshop and toddlers, drugs and alcohol rehabilitation group, armed forces community organisers of the St Leonards road market and Windsor Festival and more.</p> <p>The funding is one element of a wider development a the church costing £310,000. Funds are being raised by the Church through fund raising activity, heritage lottery funding (£100k) plus a number of other smaller funders. A contribution of £20,000 capital bid for Highways improvement work in the public area outside the church. The church is surrounded by a space used by the public however comprises of broken concrete slabs damaged by cars and tree roots and poor on street lighting. The area is likely to deteriorate further.</p> <p>The bid supports manifesto commitment 1.6 Increase spending on grants to voluntary organisations, council objective and residents first value for money and delivery together.</p>	20.0	0.0	0.0	0.0	20.0	0.0	0.0	Cllr S Rayner	Ben Smith	Culture & Communities
16	CB002682	Shurlock Row-Creation of Open Space	Communities	Hurley & Walthams	Creation of a public open space on 13 acres of land owned by RBWM. Project in conjunction with local Parish Council. Project will provide children's play area, small car park, 13 acres of accessible natural open space.	135.0	35.0	0.0	0.0	100.0	0.0	0.0	Cllr S Rayner	Kevin Mist	Culture & Communities
TOTAL						2,228.0	35.0	0.0	0.0	2,193.0					

Fully funded Capital Bids 2018-19					Income(£k)					Revenue		Lead Member Agreed	Lead Officer	Scrutiny Panel
No. Ref no	Scheme Name	Directorate	Ward	Description	Proposed Costs(£k)	S106	Grant	Other	NET	Cost	Savings			
1 CB002715	Youth Centre & Equipment Modernisation Programme 2018-19	MDs	All Wards	The Youth Service operates a number of Community and Youth Centres across the Borough. It is proposed to spend S106 funds on a range of projects to replace, improve and expand community facilities including, but not limited to, the following: sports equipment, furniture, indoor and outdoor climbing facilities, trailers and mobile equipment. The budget will be fully funded from S106 contributions collected in AK56 SO14.	46.0	46.0	0.0	0.0	0.0			Cllr Airey	Satnam Bahra	Culture & Communities
2 CB002613	Allotments Windsor & Maidenhead	Communities		This capital bid is for various improvement projects at allotment sites across the borough	50.0	50.0	0.0	0.0	0.0			Cllr Bicknell	Ben Smith	Culture & Communities
3 CB002610	Dedworth Manor pitch improvements	Communities	Clewer North	To undertake improvements to the existing sports pitch facilities, within this very well used public open space.	93.0	93.0	0.0	0.0	0.0			Cllr Bicknell	Ben Smith	Culture & Communities
4 CB002611	Baths Island Pleasure Ground	Communities		This capital bid will allow for improved access arrangements and landscaping within this popular facility in Windsor.	30.0	30.0	0.0	0.0	0.0			Cllr Bicknell	Ben Smith	Culture & Communities
TOTAL						219	0	0	0					

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